



South Fayette Township School District

Committee Meeting of the Whole

Tuesday, May 21, 2024
7:30 PM

AGENDA

MEETING CALLED TO ORDER – President Tom Iagnemma

- Pledge of Allegiance
- Review – 2024-2025 Proposed Final Budget – Brian Tony

I. **CONSENT AGENDA (data in lilac)** (includes common items, such as but not limited to: Minutes, Financial Reports, Tax Refunds, Gift/Donations, Expenditures)

1. Consider approval of Minutes from the following Board Meetings:

Committee Meeting	Tuesday, April 16, 2024
Regular Meeting	Tuesday, April 23, 2024

2. Consider approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

Athletic Fund	Mark Keener
High School Activity Fund	Sharon Aprea
Middle School Activity Fund	Sharon Aprea
Board Summary Report (April 2024)	Brian Tony

- ##### 3. The Superintendent, Director of Finance Brian Tony, and Tax Collector Kevin Biber recommend Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment. *(information provided)*
- ##### 4. Expenditures were submitted for Board review to be approved at the Regular Board Meeting. *(information provided)*

Superintendent's Monthly Report – Dr. Michelle Miller

II. **BUSINESS OFFICE (data in blue)**

Due to the Act 1 timeline which requires the 2024-2025 Proposed Final Budget be approved 30 days prior to the approval of the 2024-2025 Final Budget, the Board is required to approve the 2024-2025 Proposed Final Budget at the May 21, 2024 meeting. The Board will retain the authority to increase or decrease the expenditure amounts and final tax millage amount prior to approval of the 2024-2025 Final Budget at the June 25, 2024 meeting.

1. The Superintendent and Director of Finance Brian Tony recommend Board approval of the proposal from Tower Engineering. The Professional Services fee will be a lump sum of \$53,300. **(needs Board action taken on May 21)**
2. The Superintendent and Director of Finance Brian Tony recommend Board approval to adopt the Proposed Final Budget for the 2024-2025 school year. The proposed final budget revenue of \$ _____ and expenses of \$ _____ balances with a millage rate of _____, and borrowing from the Fund Balance in the amount of \$ _____. This will leave a total estimated fund balance of \$ _____. We will continue to look at the budgeted revenue and expense amounts throughout the next month, making recommendations to further revise the 2024-2025 Final Budget. (We are required by law to adopt the 2024-2025 final budget by June 30, 2024.) **(needs Board action taken on May 21)**
3. The Superintendent and Director of Student Support Services Dr. Rachel Andler recommend Board approval of the 2024-2025 Allegheny Intermediate Unit Title III Consortium Memorandum of Understanding. *(information provided)* **(needs Board action taken on May 21)**
4. The Superintendent and Director of Student Support Services Dr. Rachel Andler recommend Board approval of the addendum to the 2024-2025 AIU Comprehensive Services Agreement for School-Based Access Program (SBAP) Support Services. *(information provided)* **(needs Board action taken on May 21)**
5. The Superintendent, Director of Finance Brian Tony, and Director of Student Support Services Dr. Rachel Andler recommend Board approval of the AIU's Educational Services Agreement to utilize the McMurray campus for an emotional support placement effective July 1, 2024 through June 30, 2025. *(information provided)* **(needs Board action taken on May 21)**
6. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to authorize budget transfers resulting from local independent audit reclassifications made subsequent to June 30, 2023, or other closing date. If any transfers are necessary after the fiscal year end, appropriate detail will be supplied to the Board for ratification.
7. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to appoint the School Depository for the 2024-2025 school year as follows:
 - PNC Bank (Main Depository)
 - Pennsylvania Treasurer's INVEST Program (Investment Account)
 - Pennsylvania School District Liquid Asset Fund (Check Writing and Investment Account)
 - Citizens Bank (Construction Fund Account)
 - PLGIT (Construction Fund Account)

8. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to renew the following insurance policies for 2024-2025 as proposed by CMRegent and UPMC through Arthur J. Gallagher Risk Management Services Inc.

	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
• Package, with Auto, plus Fraudulent Impersonations (CMRegent)	\$151,440	\$176,777	\$211,653
• Umbrella (CMRegent-\$10,000,000 coverage)	\$ 20,856	\$ 20,998	\$ 23,108
• Workers Compensation (UPMC)	\$120,684	\$136,689	\$149,103
• School Leaders Errors/Omissions (CMRegent)	\$ 19,174	\$ 19,537	\$ 23,725
• Cyber Liability (\$1,000,000 Coverage)	\$		
(\$2,000,000 Coverage)	\$ 24,651	\$ 24,651	\$ 24,651

Sports and Student Accident Insurance – Bollinger Insurance Company, as follows:

• Athletic Plan AAA – Primary	\$ 18,648	\$ 18,648	\$ 18,648
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9. Consider the recommendation of the Superintendent, Director of Technology Rob Warfield, and Director of Finance Brian Tony for Board approval of a revision to the annual payment for the Dell 1:1 Lease of 1,200 student laptops for the High School, 100 staff laptops Districtwide, and 30 all-in-one computers for the Middle School Computer Lab at an annual amount not to exceed \$270,752.80, for fifty-one (51) months with Dell Financial. The lease has been changed to non-tax exempt. The original motion was approved at the April 23, 2024 meeting. This is included in the proposed 2024-2025 budget.
10. Consider the recommendation of the Superintendent, Director of Technology Rob Warfield, and Director of Finance Brian Tony for Board approval of a revision to the annual payment for the 70 new Dell Chromebooks for District staff (paraeducators) and ten (10) Dell Latitudes for maintenance and transportation staff at an annual amount not to exceed \$15,431.54 for fifty-three (53) months with Dell Financial, with a \$1.00 buyout at the end of the 53-month lease. The lease has been changed to non-tax exempt. The original motion was approved at the April 23, 2024 meeting. This is included in the proposed 2024-2025 budget.
11. Consider the recommendation of the Superintendent and Assistant Superintendent Dr. Kristin Deichler for Board approval of the Concurrent Enrollment Agreement (pending review by the Solicitor) with La Roche University effective August 1, 2024 through June 30, 2025. There will be no cost to the District.
12. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Student Support Services Dr. Rachel Andler for Board approval of a Standard Work Order from Crossroads Speech & Hearing, Inc., (as reviewed by the solicitor) to provide a second speech-language therapist for the District's Extended School Year (ESY) program that will operate for 5 weeks in the summer of 2024. *(information provided)*

Information – 2024 Homestead and Farmstead Exclusion Resolution 24-01, the final will be approved in June 2024.

III. **PERSONNEL** *(data in pink)*

1. The Superintendent and Administrators recommend Board approval to hire the following Building Substitutes: **(needs Board action taken on May 21)**

- Elementary School, effective retroactive to May 8, 2024
 - Intermediate School effective retroactive to May 20, 2024
2. The Superintendent and Intermediate School Principal recommend Board approval to hire a Building Substitute teacher in the Intermediate School effective retroactive to May 8, 2024 through the end of the 2023-2024 school year. **(needs Board action taken on May 21)**
 3. The Superintendent and Elementary School Principal recommend Board approval to hire an Elementary School Administrative Assistant effective July 1, 2024. Effective July 17, 2024, they will become the Lead Administrative Assistant. **(needs Board action taken on May 21)**
 4. The Superintendent recommends Board approval for the Board Secretary that is effective July 1, 2024, to be appointed as the Board Secretary of Record effective June 1, 2024.
 5. The Superintendent and Elementary School Principal recommend Board approval of the leave of absence requests for the following teachers in the Elementary School:
 - Grade 2 teacher, effective on or around May 16, 2024
 - Learning Support Teacher, effective on or around September 8, 2024
 6. The Superintendent and High School Principal recommend Board approval of the leave of absence request for a Special Education teacher in the High School, effective for the 2024-2025 school year.
 7. The Superintendent and Administrators recommend Board approval to hire the following personnel for the Elementary and Intermediate School STEAM Camps (Board approved in March). The camps will be held from Monday, July 8, 2024, through Thursday, July 11, 2024:
 - ES and IS Camp Director
 - IS Camp Teachers
 - ES Camp Teachers
 - ES Camp Nurse

Informational – no nurse is required for the IS Camp as a nurse will already be present in the building during the same time for the ESY camp.
 8. The Superintendent and Administrators recommend Board approval of the following EPRs for the 2023-2024 school year:

EPR Nurse – Prom (effective retroactive to May 10, 2024)
Extra-curricular Personal Care Paraeducator – Prom (effective retroactive to May 10, 2024)
EPR Nurse – Summer STEAM Camp

9. The Superintendent and Assistant Superintendent recommend Board approval to hire a teacher for the Hybrid Online Summer Remediation Algebra I Course that will run from June 10, 2024, through July 18, 2024. The teacher will be paid for a total of 40 hours of instruction at the current EPR rate.

10. The Superintendent and Assistant Superintendent recommend Board approval to hire a teacher for the Hybrid Online Summer Remediation Geometry I Course that will run from June 10, 2024, through July 18, 2024. The teacher will be paid for a total of 40 hours of instruction at the current EPR rate.
11. The Superintendent and Facilities Director recommend Board approval of the FMLA request of a Custodian, retroactive to April 22, 2024.
12. The Superintendent and Director of Transportation recommend Board approval of the intermittent FMLA request of a Bus Driver, retroactive to May 1, 2024.
13. The Superintendent and Director of Student Support Services recommend Board approval for a student earning a Master's at Eastern University, to complete clinical hours with the Elementary School nurse, effective for the first semester of the 2024-2025 school year. There is no cost to the District.
14. The Superintendent recommends Board approval of the following reappointments:
 - (a) School Board Treasurer for 2024-2025
 - (b) School District Solicitor for 2024-2025
15. The Superintendent, Athletic Director, and Head Boys Varsity Volleyball Coach recommend Board approval to change the status of a Volunteer Assistant Coach to a paid Assistant Boys Volleyball Coach, effective for the 2023-2024 season.
16. The Superintendent, Athletic Director Mark Keener, and the spring head coaches recommend Board approval of compensations for the following coaches to be paid in June 2024.

Boys Baseball

Head Coach
Assistant Coach
Assistant Coach
Assistant Coach
Assistant Coach
Assistant Coach
Assistant Coach
Assistant Coach

Girls Softball

Head Coach
Assistant Coach
Assistant Coach
Assistant Coach
Assistant Coach

Spring Track

Head Coach
Assistant Coach
Assistant Coach
Assistant Coach
Assistant Coach
Head 7/8th Grade Coach
Asst. 7/8th Grade Coach
Asst. 7/8th Grade Coach

Asst. 7/8th Grade Coach
Girls 7/8th Grade Volleyball

Head Coach
Assistant Coach
Assistant Coach

Girls & Boys 7/8th Grade Swimming

Head Coach
Assistant Coach
Assistant Coach

Boys Tennis

Head Coach
Assistant Coach

Boys Volleyball

Head Coach
Assistant Coach
Assistant Coach
Assistant Coach

Girls Lacrosse

Head Coach
Assistant Coach
Assistant Coach
Assistant Coach

Boys Lacrosse

Head Coach
Assistant Coach
Assistant Coach
Assistant Coach
Assistant Coach

Cheerleading – Competitive Cheerleading

Team Cheerleading

Head Coach

17. The Superintendent and Athletic Director recommend Board approval for an Assistant Athletic Director to receive the last half of his pay in June 2024 for the 2023-2024 school year. The other portion was paid in December 2023.
18. The Superintendent and Athletic Director recommend Board approval for an Assistant Athletic Director receive the last half of her pay in June 2024 for the 2023-2024 school year. The other portion was paid in December 2023.

IV. EDUCATION (*data in white*)

1. The Superintendent and High School Principals recommend Board approval to permit James Hausman and an additional chaperone TBD to accompany 4 students to participate in the 2024 Technology Student Association (TSA) National Conference being held in Orlando, Florida from Tuesday, June 25, 2024, through Sunday, June 30, 2024. There will be no cost to the district. (**needs Board action taken on May 21**)
2. Consider the recommendation of the Superintendent, Assistant Superintendent Dr. Kristin Deichler, and Middle School Principal Dr. Eric Crimone for Board approval of the proposed course title changes for the Middle School Program of Studies effective for the 2024-2025 school year:

- Previous Course Title: Industrial Arts 6, New Course Title: Technology Education 6
- Previous Course Title: Industrial Arts 7, New Course Title: Technology Education 7
- Previous Course Title: Industrial Arts 8, New Course Title: Technology Education 8

V. TRANSPORTATION (*data in green*)

1. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Transportation Brandon Soubie for Board approval of Three Rivers Limousine Service, Inc. as an approved contractor to transport South Fayette students, effective June 1, 2024. The costs are included in the 2023-2024 budget and the 2024-2025 budget.

VI. ATHLETICS (*data in salmon*)

1. There are no items to discuss.

VII. CONSTRUCTION (*data in white*)

1. There are no items to discuss.

VIII. MISCELLANEOUS (*data in yellow*)

1. There are no items to discuss.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – “Meetings” adopted April 26, 2022)

Suspend

An Executive Session may be held to discuss personnel and/or legal issues.